NSS Assembly/Region Business Meeting Form

NSS Life
Family Matters...

~ INSTRUCTIONS ~

1. The purpose of this meeting form is to comply with the NSS Constitution & By-Laws. Part II, Article II, Section I, for Assemblies and Part I, Article XII, Section 5 for Regions. **Assemblies are required to hold four (4) meetings each year. Regions are required to hold one (1) meeting each year.** All meetings **MUST BE** advertised in the "National News" at least thirty (30) days prior to the meeting.
2. NSS Members in attendance, including those from other Assemblies or Regions, must sign their own names on this form.
3. Following the meeting, this form should be completed and sent in to the Home Office no later than thirty (30) days after the business meeting. This form may be photocopied.
4. **Remember this form is only for regular business meetings. No funds will be given for a regular business meeting** If a social event follows or precedes this meeting, you must also follow the rules for the "Fraternal Fund Activity Form" filling it out and returning it to the Home Office for payment of funds.

Assembly/Circle/Region #: _____ **Location:** _____

Our Business Meeting was Held at: _____ **On** _____

(Please Provide a Brief Description Of The Meeting Held)

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(Original Signatures of NSS Members in Attendance must be provided along with their Assembly/Region or Circle Number)

I Certify That All Of The Above Members Were In Attendance At This Business Meeting By Their Personal Signature

_____
Signature of Assembly/Circle/Region Officer

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